

**RFP 2021-02 Conference Room Standards-Design and Build
Questions and Answers**

#	Question	Response
1.	<p>Page 3, Section 2, Subsection a., states:</p> <p>“Contractor will construct prototype rooms to ensure that the systems properly function. The prototype rooms will be located at Exposition and must be completed by October 1, 2021.”</p> <p>Please confirm Covered California will be providing the funds for the acquisition, installation, commissioning and training of the 3 prototype rooms and that the funding for the 3 stated prototype rooms is not included in the \$75,000 maximum bid amount?</p>	<p>The intention is to fund the prototype rooms from the maximum \$75,000 bid.</p> <p>The Exhibit A only specifies two prototype rooms. (Exhibit A-SOW, Sections D.1.i and D.2.vi)</p> <p>The prototype systems will be assembled rather than built or installed. Prototyping with loaner or demo equipment will leave more room in the budget for design activities.</p>
2.	<p>Page 5, Section iii. States:</p> <p>“Contractor to build or update video conference rooms to meet a minimum functional standard that correlates to a room type.”</p> <p>Please confirm that “build or update” in this section is referring to the creation of standardized construction drawings and not the physical installation of any AV equipment.</p>	<p>Yes, this section only refers to the design phase.</p> <p>The statement “Contractor to build or update video conference rooms to meet a minimum functional standard that correlates to a room type.” refers to the second build phase.</p>
3.	<p>Page 7, section vi., states:</p> <p>“Contractor will design, develop, and assemble two prototype rooms at Exposition. These rooms must be completed by October 1, 2021. The rooms will be operational but operated manually (no automation required) to test functionality and the user experience. Contractor may purchase, rent, or acquire the equipment through a loan. Any costs for such equipment will be outlined in Exhibit B.”</p> <p>Automation of prototype rooms is critical to User Experience Test (UET) benchmarking. It would not be possible for users to satisfactorily operate all of the basic functions or any of the</p>	<p>The prototype rooms will not be used to evaluate the user experience. The user interface and associated programming would not commence until Phase 2. The prototype rooms will be used by IT/AV staff to evaluate the recommended technology and functionality.</p> <p>Covered California is NOT instructing proposers to provide fully functional prototype rooms which include a functional graphical user interface in Phase 1.</p>

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	<p>advanced functions of a room with “no automation.” Please confirm that Covered California is instructing the Proposers to provide fully functional prototype rooms which include a functional graphical user interface which can be used to establish a baseline user-experience level.</p>	
4.	<p>Page 8, section b., paragraph 4 states: “The files must allow Covered California to open, compile, and upload them to their respective components.”</p> <p>The software required to upload, compile or modify the uncompiled code is generally reserved for technicians who hold both current manufacturer specific certifications and are authorized by those manufacturers to download current software. Please confirm Covered California Employs at least one manufacturer certified control systems technician who can accomplish the requirement stated in the previously quoted text.</p>	<p>Covered California employs, or contracts with, at least one individual with certifications from multiple vendors in control systems, audio processors, and other technologies.</p>
5.	<p>Please define how and what hardware should be quoted for Exhibit B, Attachment 1 when no design has occurred? It will be difficult to quote specific hardware prior to completing an approved design.</p>	<p>Typical equipment such as an AV controller, DSP, scheduling panel, Tx/Rx devices, video switch, display, etc. This is not a quote for hardware. It is a point of comparison for pricing between proposers.</p>
6.	<p>For this section on Exhibit B: “The maximum amount payable under this Agreement shall not exceed \$_____.” Please clarify if it is required to provide pricing for Phase 2. Based on the details provided, it doesn’t seem possible to provide pricing for phase 2 until phase 1 is completed.</p>	<p>Please refer to language on Model Contract Exhibit B, Attachment 1. Proposers should not include the costs from Phase 2 in the Total Contract Amount at this stage. Should Covered California choose to proceed to Phase 2, the Total Contract Amount will be updated accordingly.</p>

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7.	Are the hourly rates in Exhibit B, Attachment 1 for phase 1, phase 2 or both?	Proposer shall provide a cost for all services and deliverables required to complete Phase 1 and shall provide the hourly billing rates for all individuals or positions that will perform services in Phase 2.
8.	This is a lot of detail to compile by July 21 st . Has there been any consideration of extending the bid due date?	We anticipate 6-8 weeks to complete the design and receive the deliverables. We expect to be ready to act on this design before the Covered California staff returns to the office. The proposal due date has been extended to 7/23/21 as reflected in Addendum 1.
9.	Can the RFP response be extended to 7/23/21?	Proposal due date has been extended to 7/23/21 as reflected in Addendum 1.
10.	What is Covered California current Unified Communications Platform? (IE. WebEx, Microsoft Teams, etc.)	Covered California uses Lifesize Icon 600 and 800 codecs and Microsoft Teams. Goto Webinar and Zoom are also used.
11.	<p>What are the dimensions of the two Prototype rooms?</p> <ul style="list-style-type: none"> a. Can Architectural floor plan drawings be provided for each room? b. Can photos of the rooms be provided? c. What is the dimension from the farthest seat in each room to display wall? 	Actual dimensions and photos of the prototype rooms are not available currently. Designs should be scalable/allow modification to fit multiple sizes of room. The prototype systems will not be full installations. They will be mockups consisting of system components used to test the functionality of unfamiliar equipment. They will not be used for UX testing. A controller and touch panel will not be required.
12.	Are there any architectural drawings that can be provided so we know the dimensions of the 3 rooms in Phase 1?	See response in # 14

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13.	What is the layout of each of the 3 rooms in Phase 1?	See response in # 14
14.	Is there any existing gear in the first 3 rooms that need to be decommissioned or reused?	<p>The prototype rooms will not be used to evaluate the user experience. The user interface and associated programming would not commence until Phase 2. The prototype rooms will be used by IT/AV staff to evaluate the recommended technology and functionality of unfamiliar equipment.</p> <p>Covered California is NOT instructing proposers to provide fully functional prototype rooms, which would include a functional graphical user interface, in Phase 1.</p> <p>The prototype systems will not be full installations. They will be mockups consisting of system components used to test the functionality. They will not be used for UX testing. A controller and touch panel will not be required.</p>
15.	In the RFP you mention you want it to perform similar to an existing install at another location. Do you have any drawings for this location so we can get an idea of what is in those locations and how they are used?	All design documents related to the Fresno location will be shared with the winning proposer. Phase 1 is only a design project.
16.	Is there any bonding required for phase 1?	No. Please see RFP section 1.20- Payment and/or Performance Bond.
17.	Is there any special requirements for three rooms when it comes to functionality?	The requirements for the three room types are defined in Exhibit A – Scope of Work, Sections D.1 and D.2.a. There

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		are no special requirements for the two prototype systems.
18.	Is the equipment rack to live in each of the rooms or is there an IDF closet location and if so where is the IDF located?	Equipment location will be discussed in Phase 1-Design of the resulting contract.