

**RFP 2018-19 – Mover Services
Questions and Answers**

QUESTION	ANSWER
<p>Exhibit A- Scope of work:</p> <p>1. With personal computers does our crew need to disconnect and connect? If so what is a typical computer setup? Example; 2 monitors, 1 keyboard, 1 mouse, 1 desktop.</p>	<p>When needed the movers are to disconnect and reconnect personal computers. Most setups are (2) monitors, desktop or laptop with docking station, keyboard, and mouse.</p>
<p>2. For whiteboards installation do we need to provide mollies (screws)? how do we charge for this per the contract?</p>	<p>For whiteboard installations, all needed installation supplies are required from the contractor. This would be included in the proposed hourly rates.</p>
<p>3. For modular furniture will Covered CA provide hardware that is required?</p>	<p>Covered California has some stock of modular furniture for small modular furniture projects; there will be some projects that the contractor will need to purchase small parts to complete the request. Covered California will agree to the hardware required with the contractor, see 4 below.</p>
<p>4. For modular furniture #5 says we need to provide additional parts? How do we charge for these specific parts on the contract?</p>	<p>Contractor will provide a quote of the parts prior to purchase, and once Covered California approves, contractor will charge the parts towards contract in the proposed hourly rates.</p>
<p>5. What type of modular furniture does Covered CA have? Steel case, Herman Miller?</p>	<p>All Steel</p>
<p>6. Is there a minimum hours of work per day?</p>	<p>Covered California will have a minimum of 2 hours of work per day.</p>
<p>7. Who will provide the new castor's for the PIA chairs?</p>	<p>Contractor is responsible to provide castors, if needed.</p>

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<p>8. For bio spills will we need a certain kind of mask's or protection?</p>	<p>If Covered California requests the contractor to clean bio spills, the contractor is required to provide CalOSHA standard equipment for protection to their employees.</p>
<p>9. In #10 how do we charge for specific material on the contract?</p>	<p>Contractor will charge all materials towards the contract in the proposed hourly rates.</p>
<p>Exhibit- B Cost worksheet:</p> <p>10. Is there a way to split off Sacramento project's as another option? Looks like the Sacramento work is included with the Fresno work? If so we can get more aggressive on pricing (save you money).</p>	<p>Covered California will give preference to contractors that are able to provide all services to all locations. If contractors are not able to provide everything, then the proposal can be broken out by location and/or service type (see options). Please look at the different options within the scope of work and cost worksheet. Bidders only need to reply on one option.</p> <p>Please see Exhibit B.</p>
<p>11. Can we charge a reasonable amount of drive time to each job? Like 30min to job site and 30min back to the warehouse?</p>	<p>Yes</p>
<p>Exhibit- C:</p> <p>12. Section K. I do not see in the scope any recycling or waste? If so how do we charge for the dump or recycling runs?</p>	<p>The charge is broken out into the hourly rates.</p>
<p>General:</p> <p>13. Is this a Prevailing wage rate contract?</p>	<p>No</p>
<p>14. Can we have a definition of a Labor manager and a lead mover?</p>	<p>Labor manager is the single point of contact between Covered California and the contractor. The lead mover will be a part of each crew, at each site when working, to help manage the mover team onsite.</p>

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<p>15. Re: 2.1 Project Team Minimum Qualifications PAGE 15 Do you want this section directly responded to and if so where do you want it placed in the submission format? (example: Please include a response to 2.1 Minimum Qualifications with your submission as 4.3.6.) OR Should we just make sure these items are addressed in appropriate portions of the current submission format? (example: Make sure to address the Minimum Requirements in 2.1 in your answers to 4.3 Technical Requirements.)</p>	<p>Must be answered in Exhibit C, see attachment 1.</p>
<p>16. Re: 4.2.2 Updated Model Contract 1a. Understanding and Description of the tasks to be performed (Work Plan). PAGE 22 There is no "Work Plan" Section in the Model Contract. Do you want a work plan submitted as a separate document or within the model contract? If within the contract what section? How is this different than responding to 4.3.1 Understanding and Approach?</p>	<p>Only if there are changes to the Model Contract Scope of Work.</p>

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<p>17. I noticed a slight problem with how documents are to be submitted. It asks for real signatures and then asks for the electronic version to be searchable. When you print, sign and scan a document it becomes an image and is unsearchable (unless you have text recognition software). Would you like us to submit 2 versions. One would be a searchable version without signature and then a version with signatures that would be unsearchable (unless you have text recognition software)?</p>	<p>Contractor is to provide three (3) signed hard copies, one (1) CD-ROM with a digital copy with an electronic signature to allow for a searchable version.</p> <p>Please see section 1.9.</p>
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