

**RFP 2019-22 – Design Services Including Modular Systems Furniture (MSF)
Questions and Answers**

QUESTION	ANSWER
1. Page 3 of exhibit A states “The MSF cubicle panels shall be no greater than two and one half- inches (2½”) in width”. Our frame and tile system measures out to 3” inches in width. Would this be accepted?	Yes
2. Does the beltline power have to be built in to the panel or can it be a separate unit.	Either option will work.
3. Are you requesting that the USB is built in to the panel or can we accommodate the USB requirement using an external unit?	It can be an external unit.
4. Is Covered CA expecting a frame and tile cubicle system or a monolithic?	A combination of both within the system is preferred.
5. Is there a building floor plan of the core & shell available? If so, when will CAD plans be available to use for this RFP?	A General Contractor has not been assigned to the project, but CAD files will be provided timely during this project to ensure that MSF can be ordered and installed.
6. Is there an address or city/zip code for this project in order to calculate tax?	No address, but it is located in West Sacramento, Yolo County.
7. Will both letter and landscape format be accepted for the submittal?	Yes
8. Exhibit A Scope of Work, Section A (Purpose) #2, lists the MSF count at 960, yet the Exhibit B, Attachment 1 Cost Worksheet has a total of 888 Cubicles and Offices combined. Which count should be used for the purposes of this evaluation?	888 cubicles 72 offices

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<p>9. Exhibit A Scope of Work, Section A (Purpose) #2, also lists that a full FF&E package will be provided to Covered California. Please clarify what will be included in the fixtures and equipment portion of the FF&E category. For example, will design specifications for interior building finishes, architectural lighting, appliances or other non-furniture elements be expected of the furniture dealer?</p>	<p>The FF&E will be fully scoped during the project.</p>
<p>10. Exhibit A Scope of Work, Section A (Purpose) #3, states that reconfiguration of the MSF cubicles as necessary is part of the Scope of Work. Please confirm that no pricing for reconfiguration labor is required as part of this evaluation and should not be included in the Cost Worksheet.</p>	<p>Bidders need to provide all costs and rates that they intend to charge to perform the services. For example, if the bidder will charge a separate fee for “reconfiguration labor,” then that fee should be reflected in the Cost Worksheet or else they cannot charge it.</p>
<p>11. Exhibit A Scope of Work, Section A (Purpose) #4, states that preparing Covered California’s bids for acquiring MSF and FF&E furnishings is part of the Scope of Work. Please confirm that this solicitation 2019-22 is the bid and no further bid for acquiring MSF and FF&E will be required as part of this proposal?</p>	<p>No further bid for acquiring MSF and FF&E will be required as part of this proposal.</p>
<p>12. For the ancillary portion of this RFP, will other manufacturer’s/brands be acceptable outside of the 5 major brands listed?</p>	<p>Yes.</p>
<p>13. Will a 3” panel be acceptable for the panel spine for power & data capabilities.</p>	<p>Yes.</p>
<p>14. For the Staff Workstations, is the 7” glass to be on every panel within the station or only on spine panels?</p>	<p>Provide pricing with glass on all panels.</p>
<p>15. Is there a specific height range for the sit-to-stand desk as the primary worksurface within the MSF cubicles?</p>	<p>Provide pricing on the extended height model.</p>

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<p>16. In Exhibit A, Staff Workstations #1e (pg. 4 of 16) the description reads that workstation layouts shall be designed ranging from 6’x6’ to 6’x8’, yet in Exhibit B, Cost Worksheet only 6’x8’ is listed for pricing. Which size should be designed and priced? If both are required, then what count of each size for the Cost Worksheet?</p>	<p>Provide pricing on 6x8 workstations as well as the other workstations specified. Covered California does not want 6x6 cubicles for this project.</p>
<p>17. In the Manager’s workstations, are standard keyed alike locks for the pedestal, lateral file and locker acceptable?</p>	<p>Yes.</p>
<p>18. Please clarify the use and function of qty. of 7 (250 SF each) Pantries. Is this considered food and supply storage for each floor or is this a break room layout?</p>	<p>Provide a solution for a 250 SF area that has a sink and will be used for heating food – appliances like toasters, microwaves, etc.</p>
<p>19. Please clarify type of storage required for the qty. of 7 (200 SF each) Print/Copy Stations. Is this to include overhead cabinet storage as well as full-height cabinet storage?</p>	<p>Provide a solution for a 200 SF area that will have a copy machine and need storage for paper and office supplies.</p>
<p>20. Can you please provide CAD file?</p>	<p>Files are not available at this time.</p>
<p>21. Can the contractor’s license be held by the installation company?</p>	<p>Yes.</p>
<p>22. Our panel System is 3” thick, will you accept a panel system with a range of 2.5” to 3” thickness?</p>	<p>Yes.</p>
<p>23. Our Systems Furniture power runs through the entire panel and can be located below or above the surface but we do not run through the “raceway”. As long as the power is located below the surface will this be acceptable?</p>	<p>Electrical is needed at the beltline. Internal power can be managed by the manufacture specifications for the proposed MSF solution.</p>
<p>24. Please expanded on 3.7 #6. Identify and provide access to Subject Matter Experts (SME) to assist in the development of technical requirements.</p>	<p>Covered California will provide subject matter experts to assist with technical requirements such as project management, construction oversight, LEED consultant, etc.</p>

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25. Item 3.2 #3 are you looking for a cost break down to provide MSF reconfigurations?	Please provide an allowance for reconfigurations.
26. Please clarify engineering as it relates to the interior design requirement in 3.2 #1.	The request is if engineering services are needed, not that they are needed. Disregard if it does not apply.
27. The Contractor shall hardwire all pre-wired furniture with the building systems and coordinate all information technology (IT) and telephone connections. Please clarify Hardwiring Services, will Covered California be providing electrical termination from furniture to wall or ceiling?)	Covered California will provide the power from the wall, ceiling or floor.
28. For fingerprinting and background checks will contractor, subcontractor backgrounds be acceptable or will Covered California require their own service provider?	Covered California provides the service when this provision applies to the scope.
29. In the workstation description you state that the workstation size will be a minimum of a 6 x 6 and maximum of 6 x 8. On the pricing worksheet the 6 x 8 is the only option called out, should we plan to price the 6 x 8 only?	Provide pricing for 6x8.
30. Three-inch-thick MSF Panels are a common size in the industry. Will you accept this thickness?	Yes.
31. Should MSF Panel fabric face tiles have a metal frame inside to help maintain shape and rigidity during installation and reconfigurations?	Yes.
32. Please confirm if an 8-wire electrical power system in the workstations?	Plan for an 8-wire, 4-circuit system.
33. Do you want PVC-Free electrical components in the powered panels?	LEED silver is planned for the facility; PVC-free electrical is not required, but may be used.

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34. Do you want all surfaces to have FSC Certified wood cores?	LEED silver is planned for the facility; FSC certified wood cores is not required, but may be used.
35. For increased durability, do you want all surfaces to have High-Pressure laminate?	Yes with optional veneer for offices.
36. Would you like all worksurfaces to have PVC-Free edge band?	LEED silver is planned for the facility; PVC-free edge band is not required, but may be used.
37. Should the rear edge of the worksurface include wireway cable management cutouts?	Yes for both static and height adjustable surfaces.
38. Do you want full extension drawers on all pedestals so users can access the full contents of the drawer?	Yes.
39. Would you like to include accessories included with each pedestal, i.e. a pencil tray, divider, and compressor in B/B/F pedestal?	Yes.
40. Would you provide further clarification on the furniture requirements the Ancillary rooms? Specifically, the Print Copy Area and Pantry, and Lobby/Reception.	See item 18 and 19 above.
41. Would you like seating priced in the Ancillary Rooms?	No.
42. Some services related to the sale and installation of furniture are taxable. The cost worksheet states to add applicable taxes to the product sections. Would you like the taxes (related to services) shown in the Hourly rates of the service section of the cost worksheet?	No, add it as it's own line item on the cost worksheet.
43. Can we request the AutoCAD drawing file (.dwg) for reference?	Files are not available.
44. I am searching for Exhibit A- Attachment 1 "program data sheet" as referenced in Exhibit A, where can I find it?	This will be removed.

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45. What is the address of the project?	See item 6 above.
46. Do you have any floor plans for this project in PDF or CAD?	Files are not available.